

1. Reset Void your electronic filing session. Then create a new 1220 format file for e-File.

## Begin new 1220 generation session

▶ IRS Publication 1220 specifies how to file tax forms electronically. Click on help for more information.

Create a new 1220 format file for e-File

Create State Subset Files

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## Completed 1220 File Generation Sessions List

Use the options below to view, report, reprint or reset (void) prior completed 1220 generation sessions

Current Query: All sessions for this Filer
▼

Skip voided sessions

Log	Session	Filer TIN	Form Type	Copy Count	Trans Type	Info	Session Date	Time	Reset/Voided	File name
1	1	56-4654654	1098	1	VOID: Original	Std	2/06/2018	8:59AM	2/06/2018	IRSTAX-00
2	1	56-4654654	1099-MISC	12	VOID: Original	CFS	2/06/2018	8:59AM	2/06/2018	IRSTAX-00

<
>

View/Print Log Report

Visit IRS FIRE Site

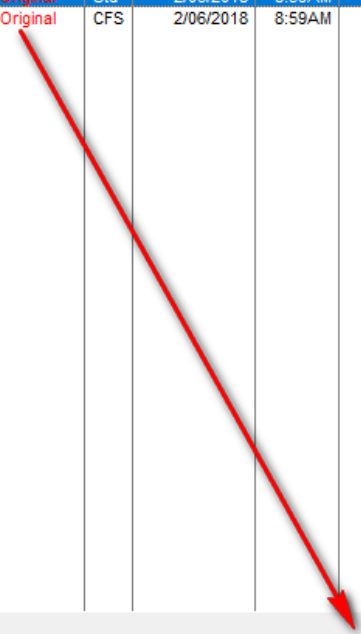
✖ Reset (Void) Session

↶ Close

? Help

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Security: OFF
Tuesday, February 6, 2018
9:00AM



- In the e-File Wizard select "original"

**1099 Pro Electronic File Wizard**

**Specify the file type and transmission medium**  
Here is where you indicate the type of file to generate and how you are filing it

**Type Of File being transmitted to the IRS/MCC**

Original  
 Corrections  
 Test

**Select how you are going to submit the file to the IRS/MCC**

NOTE: As of 2007 the IRS/MCC no longer accepts floppy disks. If you are not currently approved for electronic filing, the 1099 Pro Service Bureau can file forms for you for a nominal fee.

Electronic filing  
TIP: A Form 4804 transmittal sheet is not required when filing electronically.

- After completing the e-File wizard you will have a new session and new file name. The new file will be submitted to the IRS FIRE SYSTEM.

**Begin new 1220 generation session**

► IRS Publication 1220 specifies how to file tax forms electronically. Click on help for more information.

Create a new 1220 format file for e-File

Create State Subset Files

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**Completed 1220 File Generation Sessions List**

Use the options below to view, report, reprint or reset (void) prior completed 1220 generation sessions

Current Query: All sessions for this Filer ▼  
 Skip voided sessions

Log	Session	Form TIN	Form Type	Trans Type	Info	Session Date	Time	Reset/Voided	File name
3	2	56-4654654	1098	Original	Std	2/06/2018	9:05AM		IRSTAX-00002 (Orig) 2017 02-06-18 09-
4	2	56-4654654	1099-MISC	Original	CFS	2/06/2018	9:05AM		IRSTAX-00002 (Orig) 2017 02-06-18 09-
1	1	56-4654654	1098	VOID: Original	Std	2/06/2018	8:59AM	2/06/2018	IRSTAX-00001 (Orig) 2017 02-06-18 08-3
2	1	56-4654654	1099-MISC	VOID: Original	CFS	2/06/2018	8:59AM	2/06/2018	IRSTAX-00001 (Orig) 2017 02-06-18 08-5

4. Log in to your Fire account.

**Internal Revenue Service**  
United States Department of the Treasury

**FIRE Production System**

**User Options**

- [Log On](#)
- [Create New Account](#)
- [Learn The Basics](#)
- [Forgot Password](#)

**FILING INFORMATION RETURNS ELECTRONICALLY**

**THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY!**

Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UNAX) or inspection of taxpayer records (under 18 U.S.C. 1030 and 26 U.S.C. 7213A and 26 U.S.C. 7431).

Test submissions are not accepted at this site. If you are trying to submit test submissions, go to [fire.test.irs.gov](http://fire.test.irs.gov)

**FILL-IN FORMS**  
This system does not support fill-in forms, except for Form 4419, Application for Filing Information Returns Electronically (FIRE) and Form 8809, Application for Extension of Time to File Information Returns.


5. Select "Send information Returns"

**FIRE Production System**

**Menu Options**

- [Send Information Returns](#)
- [Check File Status](#)
- [Fill-In Form 4419](#)
- [Extension of Time Request](#)
- [Email](#)
- [Change Password](#)
- [Update Account](#)
- [Change PIN](#)
- [Change Secret Phrase](#)
- [Log Out](#)

## 6. Enter your TCC and EIN information



### Internal Revenue Service

United States Department of the Treasury

**FIRE Production System**

Menu Options

- [Main Menu](#)
- [Log Out](#)

#### Enter your TCC and TIN for Filing Information Returns

Fields with an \* are required


TCC\*

TIN/EIN\*  (9 numerics - no hyphens)

**Do not send W-2's on this system.**  
**They must be filed via [www.SSA.gov/employer](http://www.SSA.gov/employer).**

NOTE: If you do not have a TCC or the TCC/TIN combination you entered does not appear to be valid, please call toll-free at 1-800-455-7438 for assistance.

[FIRE Privacy Policy](#)



### Internal Revenue Service

United States Department of the Treasury

**FIRE Production System**

Menu Options

- [Main Menu](#)
- [Log Out](#)

#### Verify Your Filing Information

Fields with an \* are required

Foreign Country  No  Yes

Company\*

Address\*

City\*

State\*

ZIP\*

Phone\*  -  - Ext

Email\*

Contact\*

The information submitted on this screen will be used to send you an email regarding your File Status, bad files not replaced timely and notices/updates to the Information Reporting program.

Please make any necessary corrections and click the "Accept" button.

**If you are using email filtering software, configure your software to accept email from [fire@IRS.gov](mailto:fire@IRS.gov) or [IRS.e-helpmail@IRS.gov](mailto:IRS.e-helpmail@IRS.gov). We are using these email addresses to contact you about bad files and file status (excluding extensions), publication availability, updates, etc.**

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7. "Accept" and select "Replacement File" in the next screen.

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United States Department of the Treasury

**FIRE Production System**

Choose a File Type

- Test File
- Original File
- Replacement File**
- Correction File
- Amended File
- Main Menu

**Definitions of File Types**

**Original File**  
An information return that has never been reported.

**Amended/Correction File**  
An information return submitted by the transmitter to correct an information return that was previously submitted and processed by the IRS (FILE STATUS = GOOD), but contained erroneous data.  
  
An amended/correction file will only contain the records in error, not the entire original submission. If you are sending a 1042-S file, you would click on Amended File. Otherwise, click on Correction File.

**Replacement File**  
If an original or correction information return is bad (FILE STATUS = BAD), it must be sent as a replacement file after you fix the errors.

**Test File**  
This option is used to test your files for the upcoming tax year.  
  
Note: Test submissions are not accepted at this site. If you are trying to submit test submissions, go to [fire.test.irs.gov](http://fire.test.irs.gov). Test dates are from November through August 31.

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8. Then select the File to replace from the list.

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**FIRE Production System**

Menu Options

- Main Menu
- Log Out

**Files Needing Replacement**

TCC: XXXXXX  
TIN: XXXXXXXXXX

**Bad File(s)**  
- Select the filename to replace -

Filename	Your Filename	Received Date
<a href="#">ORIG.XXXXX.0001</a>	499R2-AFTER.JPG	1/25/2018 11:57:39 PM
<a href="#">ORIG.XXXXX.0002</a>	4807C-AFTER.JPG	1/25/2018 11:57:52 PM
<a href="#">ORIG.XXXXX.0003</a>	4807-AFTER.JPG	1/25/2018 11:58:06 PM
<a href="#">ORIG.XXXXX.0004</a>	4806B-AFTER.JPG	1/25/2018 11:58:22 PM
<a href="#">ORIG.XXXXX.0005</a>	4806A-AFTER.JPG	1/25/2018 11:58:34 PM
<a href="#">ORIG.XXXXX.0006</a>	499R2.JPG	1/25/2018 11:58:50 PM
<a href="#">ORIG.XXXXX.0007</a>	4807C.JPG	1/25/2018 11:59:02 PM
<a href="#">ORIG.XXXXX.0008</a>	4806B.JPG	1/25/2018 11:59:13 PM

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