

W-2 PRO

Simple electronic filing to the SSA BSO site.



W-2 Pro prepares forms W-2, W-2C, W-3 and W-3C transmittals. Supports printing to blank or preprinted forms. Through the software you can generate a formatted transmittal file for delivery to the SSA BSO Site, or upload your data to our Service Bureau for printing, mailing, and electronic filing.

As always, free customer support is available to all current and potential customers via phone, email, and online chat; no matter how complicated your question is, we'll always find a solution.

Supported Forms:

W-2, W-2C, W-3 and W-3C transmittals.

Recommended Volume:

1 to 10,000 forms.

Recipient Delivery:

Prints to plain paper, preprinted, and pressure seal forms, or print and mail with the Service Bureau.

Filing Capability:

SSA BSO site electronic file generation, submission, and viewer. Service Bureau uploads for electronic filing.

Corrections:

SSA BSO site correction file generation. Paper correction filing and Service Bureau uploads.

Imports W-2 From file

- Built in import maps allow importing from multiple file types. Customize your own to match your export
- Accepts XLS, XLSX, TAB and CSV

W-2 Tax Form Management & Browsing

- Sort by TIN/SSN, name or account number
- Standard searches/queries for form status
- Create your searches and filter with any criteria

Viewing your W-2 Tax Forms

- Layout matches SSA's for easy viewing
- Instructions and Form Help buttons on the form
- Optional text fields for printing and internal reporting

W-2 Printing & Mailing

- SSN masking available
- Instructions
- Standard layouts (i.e. state, employer, employee)
- Combined layouts (i.e. copies B/C/2/2)

W-2 Electronic Filing & Paper W-2 Filing

- Paper filing via W-2 and state subset forms
- Electronic SSA filing and state direct filing
- Filing via the Service Bureau available

W-2 e-File Viewer

- View EFW2 format files
- Drag and drop functionality
- View by record type (i.e. RA, RW, RO, RS, RT, RU, RF)

W-2 Corrections

- Corrections supported for printed and electronic formats
- Enter the change and the software will automatically create the type of correction for you.
- Filing corrections via the Service Bureau available

Security and Audit Trails

- Track and view/changes made to a form
- Individual user logins
- Access restrictions (i.e. view only, print only, total access)