

How to File Form 1099-MISC to the State of Pennsylvania

The following information has been provided by eFileMyForms.com to help our customers report 1099-MISC information directly to the state of Pennsylvania. eFileMyForms.com provides this information from the Pennsylvania Department of Revenue's website and does not assume responsibility for the direct state filing of these forms. For complete filing information it is necessary to contact the Pennsylvania Department of Revenue.

The following page contains instructions on how to get a copy of your 1099-MISC information, as well as important links and filing information. For support, contact eFileMyForms.com at (866) 598-1217 or support@efilemyforms.com.

Proceed to instructions ⇒

Reporting 1099-MISC Directly to Pennsylvania using eFileMyForms.com

For tax year 2012 Pennsylvania requires that eligible 1099-MISC forms be submitted directly to the state. Pennsylvania does not participate in the combined federal/state filing program and therefore eFileMyForms.com cannot submit an electronic file to Pennsylvania on your behalf. However, eFileMyForms.com has provided a solution and walkthrough for printing/viewing state copies so that you may send the necessary 1099-MISC copies to the state.

Step 1

Go to <u>www.efilemyforms.com</u> and log-in to your account. Once logged in, click on "Order History" in the Quick Links section on the left of the screen.



Step 2

Click on the order number containing the information you want to report to Pennsylvania.

Order Number	Placed On	# of Forms	Order Total	Status	TIN Check Status	Totals Report	Summary Report
00168271	1/27/2013	3	\$10.47	Being Filed	n/a	B	₽

Step 3

Locate your record and under the "Select PDF" column, select "Copy 1" from the dropdown menu, then click "get PDFs" near the bottom right of the screen.

Form/Service	Tax Year	Recipient	Status	TIN Check	Price	Select PDF
Form 1099-MISC	2012	John Doe, (BLANK TIN)	Being Filed	n/a	\$3.49	Copy 1 -
						get PDFs

Step 4

From here, you can save or print your PDF. Submissions <u>under 250</u> returns may be filed on paper and must be reported on reconciliation Form REV-1667R (see box 1b). For submissions of <u>over 250</u> forms, consult the Pennsylvania online filing program, e-TIDES.

Be sure to contact the Pennsylvania Department of Revenue for detailed questions and the complete filing specifications/requirements.

Additional Information from the Pennsylvania Department of Revenue

- Pennsylvania Department of Revenue
- 2012 Filing Requirements for 1099-MISC
- 2012 Filing Specifications for 1099-MISC
- <u>Reconciliation Form REV-1667R</u>
- <u>e-TIDES</u>